



Justizministerium  
Mecklenburg-Vorpommern



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## JCN

### MINUTES OF THE NATIONAL MEETING

Held in Schwerin (Germany) on 20 February 2013

In preparation of the 1<sup>st</sup> Transnational Workshop



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## AGENDA OF THE MEETING

1. Welcome to the national experts and information on the JCN project
2. Information about the kick-off meeting in Brussels
3. Preparation of the first workshop in Tallinn (13.-16.03.2013)
4. Personnel affairs
5. Preparation of the next internal meeting

## LIST OF PARTICIPANTS IN THE MEETING

Name and Surname	Role
Mr. Jörg Jesse	Ministry of Justice MV - Head of Department – Project team member
Ms Tanja Klee	Ministry of Justice MV - Project team member
Ms Grit Ladwig	Probation Service "LASTAR" – Project team member
Ms Barbara Hansen	Prison Bützow - Project team member
Ms Julia Müller	Prison Waldeck – Project team member
Mr Frank Grothjohann	National Expert – Prison Waldeck
Ms Andrea Hanke	National Expert – Juvenile Prison Neustrelitz
Mr Tilo Stolpe	National Expert – Ministry of Justice MV - Public relation – Press spokesman
Mr Peter Dannenberg	National Expert – Prison Bützow
Ms Katja Löffler	National Expert – Ministry of Justice MV - Financial management





**MINUTES**

<u>AGENDA ITEM</u>	<u>DEADLINES AND ACTIONS</u>
<p>1. Welcome to the national experts and information on the JCN project</p> <p>2. Information about the Kick-off meeting in Brussels</p> <p>3. Preparation of the first Workshop in Tallinn (13.-16.03.2013)</p>	<p>Mr Jesse and Ms Klee informed the national experts about the current state of the project implementation.</p> <p>Ms Klee informed the participants about the results of the Kick-off meeting in Brussels. Staff changes and changes in financial headings are in general possible. The European Commission must verify them in advance.</p> <p>Contacts to other projects made during the kick-off meeting. During the kick-off meeting, the questions raised by the partners were clarified. The information of the project partners about the results of the kick-off meeting was carried out by email on the 29.01.2013.</p> <p>During the internal meeting, the questionnaire and the merge of answers were in detail discussed in cooperation with the national experts.</p> <p>The comparison of the responses will be completed by Friday. 22.02.2013 – Ms Klee will send the answers to the project partner University Greifswald, to Mr Prof. Dr. Dünkel.</p> <p>According to the agenda point “presentation by the country representatives”, Ms Ladwig and Ms Müller will accomplish the three case studies by the end of February. Ms Hansen will merge the studies into a power point presentation until 11.03.2013.</p> <p>The following persons will attend the workshop: Mr Jesse, Ms Klee, Ms Müller, Ms Ladwig and Ms Hansen.</p> <p>Ms. Hansen will book flights and accommodations within the end of next week.</p> <p>Due to the high workload of Ms Mauruschat, changes in the German project staff are necessary. Ms Agnete Mauruschat will leave the German project team at the End of February 2013. Ms Julia Müller will replace Ms Mauruschat. Ms Müller is a psychologist. She works at the prison Waldeck and has 6 years work experience in the field of diagnosis and prognosis.</p> <p>In case of need, the next internal meeting will take place at</p>





<p>4. Personnel affairs</p>          <p>5. Preparation of the next internal meeting</p>	<p>04.03.2013 in the Ministry of Justice, in Schwerin.</p>
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